

## TELFORD & WREKIN INFRASTRUCTURE CONSORTIUM MEETING

16<sup>TH</sup> APRIL 2010 AT MEETING POINT HOUSE 2.00 – 4-00

Agenda item	Information	Action
1	<p><b>Present:</b> Mick Lloyd, Beverly Harris, Karen Roper, Ella Sips, George Kinnell, Peter Beer, Diane Cuff</p> <p><b>Apologies:</b> Corin Crane, Tim Moore</p>	
2	<p><b>Previous minutes:</b> of meeting 26-02-2010</p> <p>Notes consortium meeting approved</p> <p>Notes consortium away day approved</p>	
3	<p><b>Reports:</b> Ella and George went to the Infrastructure Partnership meeting. The morning agenda included examples of progress. It was clear that 90% of proposed actions had not been met. The afternoon was a meeting with a Civil servant from the Third Sector. The message from him was none committal but supportive.</p> <p>Overall message is that we all need to think differently and innovatively for funding.</p> <p>Ella to circulate sustainable models of support services document</p>	ES
4	<p><b>Matters Arising from Action Plan</b></p> <p>a) Tasks, role, gaps, resource implications for new role and JD. This will be reviewed and brought to the group</p> <p>b) Progress of the Council 3<sup>rd</sup> sector paper (inc Compact) not yet clear, clarify at next meeting</p> <p>c) Stakeholder event- The findings had been emailed to all members and will be included in the plans</p> <p>d) To bid or not to bid George had undertaken a</p>	GK/ML/ES  TM

	<p>survey Monkey survey and had 17 responses.  Out of these 17  13 were keen on contracting  12 were keen on sub contracting  4 were currently delivering public service contracts  11 were keen on awareness events about procurement and training</p> <p>e) Communications Plan  We are currently doing most of the recommendations</p> <p>It was agreed that we needs to have Equality and Diversity as an agenda item on an ongoing basis. Mick will write to TRED re a replacement for Diane.</p>	ML
5	<p><b>Action Plan:</b> George has now met with all members regarding their views on membership and priorities. The general view was that the consortium needs to continue in some form. There were some issues which will need to be resolved. The following points were agreed for the next 12 months.</p> <p>That the consortium continues in the current format up to March 2011</p> <p>The consortium to explore different Assembly models with a view to setting up some kind of “Assembly body”</p> <p>A report to be created at the end of three years on the achievements of the consortium ( for the funders and the sector)</p> <p>The compact to be reviewed to ensure that it reflected the sectors needs</p>	<p>ES/GK lead</p> <p>GK lead</p>
6	<p><b>Future Agenda items from the Action plan</b>  were all agreed  Ella and George to come up with a plan</p>	ES/GK
<u>7</u>	<b>Information Share</b>	

	<p><b>CVS</b>  Enterprise HQ and the council have put in a bid to AWM to support Social Enterprise. It looks like it will be successful and will start in May/June  ES will update at next meeting</p> <p>CVS is helping the sector to think about the impact they have on the environment and how they can become more energy efficient. More information will be available on the CVS website in the near future.</p> <p>CVS staff are learning how the sector can use social media like twitter, facebook and blogs. Anyone interested in this contact Ella</p> <p><b>Volunteer Centre</b>  The Volunteer Centre was successful in gaining the Matrix Quality Mark for Information, Advice and Guidance. Beverly is part of the Management group for the West Mids 2012 Volunteering Project. They have been jointly involved with Volunteering England and Sports England in organizing a Volunteering Sports conference to be held in Birmingham on April 28<sup>th</sup>. Beverly will be attending and will feedback at the next meeting.</p> <p>The Third Sector reports  Jobcentre Plus agrees to encourage jobseekers to volunteer  Agreement with Volunteering England will lead to an action plan to promote volunteering among claimants  Staff at job centres will be asked to encourage unemployed people to volunteer under a new agreement between <u>Jobcentre Plus</u> and <u>Volunteering England</u></p> <p>In light of this Beverly will be looking to putting in Reaching Communities Lottery bid to enable the Volunteer Centre to support Job seekers to develop their skills, improve their confidence and their CV. She will ask for this to be discussed at Telford At Work Group</p> <p>The Volunteer Centre has put in a bid for a Volunteer Conference, office equipment to increase access for wheelchair users and to include a volunteer, and a further bid</p>	<p>ES</p> <p>BH</p>
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	<p>for promotional materials to support older volunteers.</p> <p>The Parks for People Bid has now reached the second stage and is now going for a bid of £3.8 million. Meeting with Joanne Ridgeway shortly to discuss Volunteer policies.</p> <p>Beverly has been invited by the Wolverhampton Network Consortium to run a workshop on Building and Maintaining volunteers.</p>	
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